



RECORD OF PROCEEDINGS

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING February 11, 2019 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on February 11, 2019, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf

Director Carol Hinds

Director Cary Karcher

Director Dee Lindsey was not present at roll call

Director Richard Smith

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, and Secretary to Board Jaimee Glazebrook

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Danny Wilcox Appreciation/Recognition

The Elizabeth Schools Board of Education recognized Danny Wilcox for the contributions he has made to the entire Elizabeth School District as campaign manager of the Ballot Issue 4A initiative. Superintendent Bissonette also presented a copy of the Certificate of Votes Cast to Danny in appreciation for all he has done.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - absent

Director Richard Smith - aye

The motion carried 4-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from the January 28, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Karcher

Motion seconded by Director Smith



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ROLL CALL:

Director Paul Benkendorf - abstain
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - absent
Director Richard Smith – aye

The motion carried 3-0

7.0 COMMUNICATIONS

7.1 HR Update

HR Director Kin Shuman gave an update on upcoming job fairs that are scheduled to begin in 5 weeks. Elizabeth School District will be in attendance at UCCS on March 22, Highlands Ranch High School on March 23, UNC in Greeley on April 4, and CSU in Ft. Collins on April 17. The district is currently working on who will represent Elizabeth Schools at each event.

Shuman thanked the Board for approving the new salary schedules; they are now posted on the website for anyone to view.

Fingerprints are still a work in progress for our district; currently the district is using the local police department until the state has the new fingerprint system in order.

Elizabeth High School Principal Bret McClendon and staff have made an offer and it has been accepted for the vice principal opening at Elizabeth High School. Kimberly Runyan was selected out of twenty five applicants and holds a master's degree in reading literacy; is a licensed principal and licensed special education teacher. She has worked the past eighteen years as an educator at the Academy Charter School in Castle Rock.

7.2 Technology Update

Technology Director Marty Silva shared the district's GETTech Initiative (Greater Entry to Technology); this is the presentation he is sharing with teachers that will be a part of the district pilot program. During the first year there will be 30 pilot teachers to launch the Chromebook program, these teachers will attend 4 professional learning days and their classrooms will be equipped with a chromebook cart to cover the largest number of students in each class. Great care is being taken to implement this program and provide support to staff.

One of the tools that could possibly be used in classrooms was presented to the Board and is the use of virtual reality kits (VR kits). The VR kits use Google Expedition which contain over 900 lessons available to teachers including, math, science, theater arts, along with college tours and many more.

7.3 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000, which included typical expenditures, along with a payment for the Elizabeth High School yearbooks and 30 virtual reality kits.

Financial statements are through the end of December, which is 50% through the fiscal year. General Fund revenues after allocations are at 40.46% and the district expenditures and transfers stand at 49.50% expended. These percentages reflect the previous budget not the revised budget that was approved by the Board in January.



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There are some cost centers over the 50% benchmark but the total General Fund is still under the 50% mark. The district added 2 more cost centers by splitting preschool and kids club into the 2 schools that host the programs. When comparing programs and prior year activity it will be skewed until next year when there has been some consistency.

7.5 Superintendent Update

Superintendent Bissonette shared that the legislative environment is different this year since democrats control the house, the senate and the governor's office. Items that districts are hearing on the budget need to be taken lightly due to the fact that it is unclear which promises will be delivered on. The biggest legislative item is the governor's budget and funding full day kindergarten. The cost of this is somewhere between \$200-\$300 million, even the governor has said that this is his biggest push but it is still the legislature that has to pass it. The overall goals toward educational funding are generally positive. Bissonette said one concern for him though is whether they continue the rural funding, which is significant for us and other rural districts. There seems to be some question on whether this will be continued and it is not clear what position the Rural Alliance will take on it, other than right now saying that it is important funding.

Another issue that has been in the news and is important to our community is the change to the comprehensive health education law. There was huge attendance at the capital for the first hearing of House Bill 1032. Somewhere between 300-400 people signed up for testimony and the hearing went until close to midnight. Bissonette met with Rural Alliance last week to talk about the testimony he gave at the hearing and what feedback we are getting from our community. Currently the Colorado Association of School Executives (CASE) and Rural Alliance are both taking the position of monitor on this issue.

Bissonette shared one more item that is being talked about legislatively, and that is changing the mill levies that are assessed for schools. There is a belief that it is not equitable among districts. Discussion was had around this topic and what if anything that would mean for the state and for our district.

Director Lindsey joined the meeting at 6:28pm

8.0 PUBLIC PARTICIPATION

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.7.

Motion moved by Director Benkendorf

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith - aye

The motion carried 5-0

9.1 New Hires

Amber Darrow, Assistant Teacher, RCE/PS

Stephanie Skeans, Kids Club Program Leader, SHE/KC

Stephanie Skeans, Child Care Floater, SHE/PS

Rick Tolka, Custodian, SHE

Gary Parker, Custodian, EHS

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9.2 Transfers/Changes

Kim Hicks, Lead Teacher, RCE/PS
Sally Strates, Kids Club Program Director, RCE/KC
Manser Kierstead, Teacher, EHS
Tracey Devney, Teacher, RCE
Ginger Zander, Teacher, EHS

9.3 Extra Duty Assignments

Eli Krumbach, Assistant Basketball Coach, EHS
Ryan Robinson, Assistant Basketball Coach, EHS
Karl Zander, Teacher, EHS

9.4 Resignations

Kimberly McKay, Head Custodian, EMS
Heather Witten, Teacher, EHS

9.5 Substitutes

Haylee Winfield, Substitute Cook
Patience Pattani, Substitute Para

9.6 Monthly Financial Report

9.7 Disposition of District Property

10.0 ACTION ITEMS

10.1 – 10.3, 10.6 – 10.7 A motion was made to approve the first and final reading of revised policies:
EEAG-E – Student Transportation in Private Vehicles (Memorandum of Understanding) - Exhibit
GCBA – Instructional Staff Contracts/Compensation/Salary Schedules
GDBA – Support Staff Salary Schedules
JICEC* - Student Distribution of Noncurricular Materials
JICEC*-R – Student Distribution of Noncurricular Materials - Regulation
Motion moved by Director Lindsey
Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

10.4 A motion was made to approve the first reading of revised policy JICEA – School-Related Student Publications. Discussion was had on why some items were removed from the policy.
Motion moved by Director Smith
Motion seconded by Director Karcher



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ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

10.5 A motion was made to approve the first reading of revised policy JICEA-R – School-Related Student Publications (School Publications Code) – Regulation. Discussion was had on some language that was used in the policy.

Motion moved by Director Lindsey
Motion seconded by Director Smith

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

10.8 A motion was made to approve the first reading of revised policy JLCB – Immunization of Students.

Motion moved by Director Benkendorf
Motion seconded by Director Lindsey

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

10.9 A motion was made to approve the first reading of revised policy JLCB-R – Immunization of Students – Regulation. Discussion was had about wording in the policy and if it should be defined further.

Motion moved by Director Smith
Motion seconded by Director Lindsey

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0



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10.10 A motion was made to approve the second and final reading of revised policy EEAE – Bus Safety Program.

Motion moved by Director Karcher

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 5-0

10.11 A motion was made to approve the second reading of revised policy EEAEAA*-R – Drug and Alcohol Testing for Bus Drivers – Regulation. Discussion was had regarding items that have been removed by CASB.

Motion moved by Director Smith

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 5-0

10.12 A motion was made to approve the second reading of revised policy EEAG – Student Transportation in Private Vehicles. Discussion was had regarding insurance limits and responsibility.

Motion moved by Director Smith

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

Director Dee Lindsey - aye

Director Richard Smith – aye

The motion carried 5-0

10.13 A motion was made to approve the second and final reading of new policy IHBD – Equivalence of Services (Title I).

Motion moved by Director Karcher

Motion seconded by Director Smith



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ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

10.14 A motion was made to approve the third and final reading of new policy JLCDB* - Administration of Medical Marijuana to Qualified Students.

Motion moved by Director Benkendorf

Motion seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

10.15 – 10.17 A motion was made to repeal policies:

GCBA-E1 – Teacher Salary Schedule - Exhibit

GCBA-E2 - School Psychologist/ Counselor/Coordinator Salary Schedules -Exhibit

GDBA-E - Support Staff Salary Schedule - Exhibit

Motion moved by Director Smith

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye
Director Carol Hinds - aye
Director Cary Karcher - aye
Director Dee Lindsey - aye
Director Richard Smith – aye

The motion carried 5-0

11.0 DISCUSSION ITEMS

No Discussion Items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for February 25, 2019, at 6 p.m.

Director Lindsey stated that he will be calling in for the next BOE meeting.

13.0 EXECUTIVE SESSION

No Executive Session



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14.0 ADJOURNMENT

The regular board meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Carol Hinds, President

Dee Lindsey, Vice President

Paul Benkendorf, Secretary

Cary Karcher, Treasurer

Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook